

STEPS	CONTACT INFORMATION
<p><input type="checkbox"/> <b>1. EXPLORE NC TRACKS</b></p> <p>1. Visit <a href="http://majors.navarrocollege.edu">majors.navarrocollege.edu</a> and review tracks and programs.</p> <p>2. <b>Request information</b> on program(s) of interests.</p>	<p><b>STUDENT RECRUITMENT</b></p> <p>Phone: 903.875.7343</p> <p>Email: <a href="mailto:student.recruiting@navarrocollege.edu">student.recruiting@navarrocollege.edu</a></p>
<p><input type="checkbox"/> <b>2. APPLY FOR ADMISSIONS</b></p> <p>New Students or Returning Students who have not enrolled with NC for more than 1 year:</p> <p>1. Complete a free admissions application online at <a href="http://applytexas.org">applytexas.org</a></p> <p>2. Submit All Official Transcripts</p> <ul style="list-style-type: none"> <li>▪ Beginning student: Official High School Transcript or High School Equivalency (HSE) Scores</li> <li>▪ Transfer student: Official transcripts from all colleges attended.</li> </ul> <p>3. Submit Proof of Bacterial Meningitis Vaccination</p> <ul style="list-style-type: none"> <li>▪ Must be submitted 10 days before the first day of class.</li> <li>▪ Exemption information is available online at <a href="http://vaccine.navarrocollege.edu">vaccine.navarrocollege.edu</a></li> </ul> <p>4. If required, submit proof of residency. This is only if requested by the Admissions Office.</p>	<p><b>OFFICE OF ADMISSIONS AND RECORDS/REGISTRAR'S OFFICE</b></p> <p>Phone: 903.875.7700</p> <p>Email: <a href="mailto:admissions@navarrocollege.edu">admissions@navarrocollege.edu</a></p> <p>All admissions documents, including official transcripts (in a sealed envelope), may be mailed or hand delivered at specific locations.</p> <p>Mail: Navarro College Office of Admissions and Records 3200 West 7<sup>th</sup> Avenue Corsicana, Texas 75110</p> <p>Drop-off Box:</p> <p>Navarro College - Corsicana Campus Gooch One Stop Student Center - East side by Veteran's Office</p> <p style="text-align: center;"><b>or</b></p> <p>Richard Sanchez Library - Drop-off box is located on the east side of library</p> <p>Email: All admission documents (except official documents) can be emailed to <a href="mailto:admissions@navarrocollege.edu">admissions@navarrocollege.edu</a>.</p>

<p><input type="checkbox"/> <b>3. APPLY FOR FINANCIAL AID AND SCHOLARSHIPS</b></p> <ol style="list-style-type: none"> <li>1. Visit <a href="https://www.navarrocollege.edu/costs-aid/">https://www.navarrocollege.edu/costs-aid/</a> for information and instructions</li> <li>2. U.S. Citizens/Eligible Non-Citizen will apply on <a href="https://studentaid.gov/">https://studentaid.gov/</a> <ol style="list-style-type: none"> <li>a. The Navarro College school code is <b>003593</b>.</li> <li>b. Summer Students: Complete <b>TWO FAFSA</b> applications for <b>2019-2020</b> and <b>2020-2021</b>.</li> </ol> </li> <li>3. Students admitted under House Bill 1403/Senate Bill 1528, see the Financial Aid office or go to <a href="http://www.thecb.state.tx.us/DocID/PDF/12712.PDF">http://www.thecb.state.tx.us/DocID/PDF/12712.PDF</a> to apply for the Texas Application for State Financial Aid (TASFA)</li> <li>4. After 3-5 business days, log on to <a href="selfservice.navarrocollege.edu">selfservice.navarrocollege.edu</a> <ol style="list-style-type: none"> <li>a. Click on Financial Aid and complete the checklist</li> </ol> </li> <li>5. For scholarship opportunities, visit <a href="scholarships.navarrocollege.edu">scholarships.navarrocollege.edu</a> <ol style="list-style-type: none"> <li>a. College scholarships application OPEN           <ul style="list-style-type: none"> <li>▪ January 6, 2020 – May 29, 2020</li> </ul> </li> <li>b. Brilliance Dual Credit Scholarship OPEN           <ul style="list-style-type: none"> <li>▪ January 21, 2020 – May 1, 2020 (12 pm)</li> </ul> </li> </ol> </li> </ol>	<p><b>FINANCIAL AID</b>  Phone: 903.875.7400  Email: <a href="mailto:financial.aid@navarrocollege.edu">financial.aid@navarrocollege.edu</a></p>
<p><input type="checkbox"/> <b>4. APPLY FOR HOUSING</b></p> <ol style="list-style-type: none"> <li>1. Complete an application online at <a href="housing.navarrocollege.edu">housing.navarrocollege.edu</a></li> <li>2. Submit a \$240 Housing deposit</li> <li>3. Pass a background check</li> </ol> <p><b>STEPS PRIOR TO HOUSING CHECK-IN</b></p> <ol style="list-style-type: none"> <li>1. Enroll in 15 semester credit hours and check-out on <a href="selfservice.navarrocollege.edu">selfservice.navarrocollege.edu</a> with financial aid, payment plan or full payment. <i>*Average cost of tuition and fees is \$2,278</i></li> <li>2. Pay room and board online on <a href="selfservice.navarrocollege.edu">selfservice.navarrocollege.edu</a> by going to <u>Student Finance</u> and <u>My Room &amp; Board Plan</u>. <i>*Average room and board is \$3,498</i></li> <li>3. Review and submit <b>Housing Agreement Terms and Conditions</b></li> <li>4. Complete the online <b>Personal Property Information</b> form</li> <li>5. Familiarize yourself with <b>rules and policies</b></li> <li>6. Consider <b>personal property insurance</b> for your belongings</li> </ol>	<p><b>RESIDENCE LIFE</b>  Phone: 903.875.7541  Email: <a href="mailto:housing@navarrocollege.edu">housing@navarrocollege.edu</a></p>

<p>□ <b>5. COMPLETE A PLACEMENT TEST</b></p> <p><b>STEPS TO TESTING</b></p> <ol style="list-style-type: none"> <li>1. Please complete the form at <a href="https://bit.ly/39M8WAX">https://bit.ly/39M8WAX</a></li> <li>2. Students must take the Texas Success Initiative (TSI) Assessment and submit test scores at time of registration. Exemptions are available online at <a href="http://www.collegeforalltexans.com/index.cfm?objectid=692E2997-F0A4-B2113A9EAE77E055A8E3">http://www.collegeforalltexans.com/index.cfm?objectid=692E2997-F0A4-B2113A9EAE77E055A8E3</a> or visit <a href="http://collegeforalltexans.com">collegeforalltexans.com</a> and click on Texas Success Initiative Assessment (TSIA).</li> <li>3. Complete the PreAssessment Activity online prior to taking the TSI Assessment: <a href="http://tsipreview.com">tsipreview.com</a></li> <li>4. Make an appointment with the Testing Center available at each campus. Go to <a href="http://testing.navarrocollege.edu">testing.navarrocollege.edu</a> for more information. On day of testing, bring the \$35 Testing Fee and Photo ID.</li> </ol>	<p><b>TESTING CENTER</b></p> <p>Corsicana Campus:  Phone: 903.875.7457  Email: <a href="mailto:Corsicana.Testing@navarrocollege.edu">Corsicana.Testing@navarrocollege.edu</a></p> <p>Waxahachie Campus:  Phone: 972.923.6429  Email: <a href="mailto:Waxachie.Testing@navarrocollege.edu">Waxachie.Testing@navarrocollege.edu</a></p> <p>Midlothian Campus:  Phone: 972.775.7208  Email: <a href="mailto:Midlothian.Testing@navarrocollege.edu">Midlothian.Testing@navarrocollege.edu</a></p> <p>Mexia Campus:  Phone: 254.562.3848 ext. 5210  Email: <a href="mailto:Mexia.Testing@navarrocollege.edu">Mexia.Testing@navarrocollege.edu</a></p>
<p>□ <b>6. REQUEST AN APPOINTMENT WITH AN ADVISOR</b></p> <ol style="list-style-type: none"> <li>1. To connect with the appropriate advisor, complete this form at <a href="https://bit.ly/3a3he7G">https://bit.ly/3a3he7G</a>.</li> <li>2. To prepare for your appointment with an advisor, please complete the following steps: <ul style="list-style-type: none"> <li>▪ Submit all transcripts.</li> <li>▪ Submit Bacterial Meningitis (All students 22 and younger).</li> <li>▪ Complete and submit TSI scores if required.</li> <li>▪ Visit <a href="https://www.txcte.org/resource/texas-genuine">https://www.txcte.org/resource/texas-genuine</a> and review different career and program options.</li> <li>▪ Complete and save this career assessment <a href="http://assessment.texasgenuine.org/">http://assessment.texasgenuine.org/</a>.</li> <li>▪ Write down any questions you may have for your advisor. <ul style="list-style-type: none"> <li>o Educational &amp; Career Goals</li> <li>o Transfer questions</li> <li>o Timeline to completion or transfer</li> </ul> </li> </ul> </li> </ol>	<p><b>ACADEMIC ADVISING</b></p> <p>Phone: 903.875.7397  Email: <a href="mailto:advising@navarrocollege.edu">advising@navarrocollege.edu</a></p> <p>Please email <a href="mailto:advising@navarrocollege.edu">advising@navarrocollege.edu</a> or complete this <a href="https://bit.ly/3a3he7G">https://bit.ly/3a3he7G</a> to have an advisor reach out to you.</p>

<p>☐ <b>COMPLETE PRE-REGISTRATION BY CHECKING OUT</b></p> <ol style="list-style-type: none"> <li>1. Pay by phone by calling one of the numbers below. <ul style="list-style-type: none"> <li>• (903) 875-7750 – Corsicana Campus</li> <li>• (972) 937-6411 – Waxahachie Campus</li> <li>• (972) 775-7200 – Midlothian Campus</li> <li>• (254) 562-3848, ext. 5252 – Mexia Campus</li> </ul> </li>   <li>2. Pay online 24/7 on Self-Service <ul style="list-style-type: none"> <li>• Log on to <a href="http://selfservice.navarrocollege.edu">selfservice.navarrocollege.edu</a></li> <li>• Click on <b>Student Finance</b> to view latest statement</li> <li>• To pay online or sign-up for a payment plan, click on <b>My Payment Plan</b></li> <li>• To apply for Financial Aid, click on <b>Financial Aid</b> and review <b>Financial Aid Offer Letter</b>.</li> </ul> </li> </ol>	<p><b>CASHIER'S OFFICE</b></p> <p>Corsicana Campus: 903.875.7750  Waxahachie Campus: 972.937.6411  Midlothian Campus: 972.775.7200  Mexia Campus: 254.562.3848, ext. 5252</p> <p>Website: <a href="http://payfor.navarrocollege.edu">payfor.navarrocollege.edu</a></p>
<ol style="list-style-type: none"> <li>1. <b>8. REQUEST YOUR STUDENT ID AND PARKING PERMIT</b> <ol style="list-style-type: none"> <li>1. Log on to <a href="http://selfservice.navarrocollege.edu">selfservice.navarrocollege.edu</a></li> <li>2. Under <b>User Options</b>, go to <b>Vehicle Registration</b></li> <li>3. Complete the Vehicle Registration Form</li> </ol> </li> </ol>	<p><b>OFFICE OF ADMISSIONS AND RECORDS/REGISTRAR'S OFFICE</b></p> <p>Phone: 903.875.7700  Email: <a href="mailto:admissions@navarrocollege.edu">admissions@navarrocollege.edu</a></p>

**2. 9. PURCHASE BOOKS AND SUPPLIES ONLINE**

1. Log on to <http://bookstore.navarrocollege.edu> and select a campus

2. Click on **Purchase Textbooks**

**CURBSIDE PICK-UP**

To schedule a curbside pick-up, call the Bookstore on any campus to make arrangements.

**BOOKSTORE**

Corsicana and Mexia Campuses:

Phone: 903.875.7386

Email: [terri.mitchell@navarrocollege.edu](mailto:terri.mitchell@navarrocollege.edu)

Phone: 903.875.7385

Email: [nancy.johnson@navarrocollege.edu](mailto:nancy.johnson@navarrocollege.edu)

Phone: 903.875.7388

Email: [jim.botkin@navarrocollege.edu](mailto:jim.botkin@navarrocollege.edu)

Waxahachie Campus:

Phone: 972.923.6445/6446

Email: [erin.green1982@navarrocollege.edu](mailto:erin.green1982@navarrocollege.edu)

Midlothian Campus:

Phone: 972.775.7241

Email: [angel.newman@navarrocollege.edu](mailto:angel.newman@navarrocollege.edu)