



NAVARRO COLLEGE BOARD OF TRUSTEES
Minutes
April 17, 2025

On Thursday April 17, 2025, the governing body of Navarro College gathered at Navarro College-Corsicana to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A.L. Atkeisson, Trustee Faith Boyd, Trustee Loran Seely, and Trustee Kim Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Ms. Marcy Ballew	Vice President of Operations
Dr. Jeanetta Johnson	Vice President of Academic Affairs & SACSCOC Liaison
Dr. Richard Phillips	Executive Dean of Academic Studies
Mr. Guy Featherston	Executive Dean – Waxahachie, and Health Professions
Ms. Jeanette Robinson	Dean – Midlothian, and Dual Credit
Dr. Tara Peters	Executive Director of Work Force & Career Services
Dr. Paul Benero	Dean of Workforce, Career & Technical Education
Ms. Stacie Sipes	Executive Director of Marketing & Public Relations
Ms. Susan Womack	Director of Institutional Research and Effectiveness
Ms. Aspen Douglas	Director of Grants
Dr. Julie Arteaga	Program Director/Professor – Associate Degree Nursing / BSN
Mr. Randall Scott	B&B Water Supply
Justin Williams	Assistant Professor - Ag Tech
Mr. John Dawley	Assistant Professor - Ag Tech
Mr. Ron Brooks	Assistant Professor - Welding
Mr. Alex Marcantel	Assistant Professor- Ag Tech
Chief Hank Bailey	Chief of Navarro College Public Safety Department
Mr. Barry Sullivan	Chief Information Officer
Ms. Karen Simons	Executive Assistant to District President
Ms. Catherine Caton	Executive Administrative Assistant to VP of Academic Affairs
Cheer Team, Choir students, Band students, Fine Arts students, and CTE students	

Call to Order

Chairman Phil Judson called the meeting to order at 7:00 p.m. and Trustee Aldama began the meeting with prayer.

Board Announcements

Chairman Phil Judson asked Board Members if they have any announcements to make. No announcements were made.

Open Forum Time

Chairman Phil Judson asked Karen Simons if there are any requests to address the Board. No requests were made to address the Board.

Consent Calendar

- a. Minutes – March 27, 2025 Meeting
- b. Navarro College Engagement Letter FY25 with WhitleyPenn

Chairman Phil Judson mentioned the Consent Calendar information was available in Board Effect platform for review and is an action item for approval.

MOTION: *Trustee Billy Todd McGraw made a motion to approve the Consent Calendar and second by Trustee Kim Wyatt. All in favor / none opposed.*

Board Recognition

The board recognized the following for their accomplishments:

The Marketing Department for achieving gold, silver, and bronze at the NCMPR Awards.

Dr. Julie Arteaga and Guy Featherston for their dedication and work on the RN-to-BSN Bridge Program and securing the approval to offer the program on the Waxahachie location in Fall.

Aspen Douglas for her dedication and work with securing grant money.

Cole Hollingsworth, a senior at Frost ISD was selected and received the 3M Transformational Scholarship and plans to attend Navarro College and pursue a degree in service field like becoming a Firefighter.

Students participating in the SkillsUSA competition won 11 total medals, consisting of two gold, six silver, and three bronze. The categories were power & diesel equipment, nailcare, welding sculpture, esthetics, and cosmetology.

Students participating in the Student Art Show competition won a total of 7 awards, consisting of four in 1st place, and three in 2nd place along with scholarship money.

Eleven students were part of the TMEA All-state Musicians, six were selected and participated in Texas Two-Year College Choral Directors Association, eight participated in the National Association of Teachers of Singing student auditions, and eighteen students were featured performers in A Place to Call Home at the State Conference of the Texas Living History Association in Austin Texas.

Navarro College cheer team (game day coed, large coed, coaches and trainers) winning the national Championship at the NCA Cheer Championship in Dayton Beach, Florida. Navarro College band directors and members for game day competition.

Certificates were presented and pictures were taken.

Members of Navarro College Board of Trustees, Phil Judson, Richard Aldama, A.L. Atkeisson, and Kim Wyatt were awarded service pins for their dedication and years of serving on the Board.

Board Member Billy Todd McGraw and his wife Liz were recognized for their support over the years to Navarro College and for his service of 24 years on the Board. Dr. Kevin Fegan and Chairman Phil Judson presented Vice-Chairman Billy Todd McGraw with framed resolution signed by Board Members expressing profound appreciation for his exemplary service, outstanding leadership, and lasting contributions to Navarro College.

Update on Enrollment

Sina Ruiz presented the Enrollment update.

Total semester credit hours as of April 16, 2025 for Summer I is 7,166 and Summer II is 1,424. Both Summer I and II are up from the same time last year. The percentage of goal achieved is 53% headcount, 56% contact hours, and 55% semester credit hours.

Total semester credit hours as of April 16, 2025 for Fall 2025 are 5,922 and up 12% from same time last year. The percentage of goal achieved is 8% headcount, 11% contact hours, and 10% semester credit hours.

As of April 16, 2025 Continuing Education 3rd quarter has achieved 93% of its goal.

At the end of the enrollment update Sina shared Spring 2025 Commencement Update with dates, times, and number of awards that will be presented.

Consider Action on March 2025 Financial Statement

Vice President Teresa Thomas presented the March Financials.

The total budget amendments for March are \$57,782 for Carl Perkins Grant Reallocation, Foundation Grants, and Police Department – LEOSE Training.

Education & General Fund sources are up from same time last year. Source of Funds Report for year-to-date ending March 2025 show the following percentage of budget earned, 82% Academic, 77% Continuing Education, 109% Local Appropriations, and 75% State Funds.

Expenditures are a little higher than this time last year due to the following ongoing projects:

The Albritton Building project received donations of \$1.55 million and expenses of \$277,000.

RV Tech received donations of \$291,000 and expenses of \$46,000.

Waxahachie Cosmetology renovation project expenses of \$157,000.

Roofing projects on location expenses of \$1.2 million.

Other expenditures increased by \$3.2 million compared to March 2024, and total expenses are \$3.5 million higher than same time last year. When comparing Educational and General Fund and Grants sources and disbursements revenue is higher by \$4.8 million from March 2024 with total expenses of \$3.5 million leaving net income of \$867,000.

Budget to actuals ending March 2025 show \$10.7 million left to collect in income.

Cash to cash equivalents are staying about the same as February 2025.

MOTION: *Trustee Loan Seely made a motion to approve the March 2025 Financial Statement and second by Trustee Richard Aldama. All in favor / none opposed.*

Property Update – Corsicana

The Board considered a purchase and sale contract from B&B Water Supply Corporation for the purchase of 4 acres – Block 924, Lot PT 146 in Corsicana owned by Navarro College

MOTION: *Trustee Billy Todd McGraw made a motion to accept the Purchase and Sale Contract from B&B Water Supply Corporation for purchase of 4 acres, Block 924, Lot PT 146 in Corsicana owned by Navarro College and second by Trustee A.L. Atkeisson.*

Instruction / Student Services / Athletics

No information was presented.

Update on Personnel Actions

Vice President Marcy Ballew presented the personnel update.

During the period from March 28 to April 17, 2025 two new appointments were made, Paul Davenport-Soccer Head Coach and Brooklyn Bates-Manager of Contact Center, two employees exiting the District, Luis Dominguez and Melissa Sullivan, and two employees retiring Sharon Wolfe on 12/31/25 and John Dawley on 8/31/25.

District President's Report

District President Dr. Kevin Fegan shared the following upcoming events with the Board:

Beau's Top Dawg Gala, PTK Induction Ceremony, Distinguished Alumni Awards, President's District Update, Bulldogs Serve- Derrick Days, Jazz Concert, Cheer Celebrations, Choir Spring Spectacular, Micronesian Festival, Graduate Caston Luncheon, OTA & ADN Pinning, Fire/EMS Graduation, East Texas A&M Commerce Graduation, Spring & Dual Credit Commencements, and several athletic events.

Next Meeting Announcement and Adjournment

Chairman Phil Judson made announcement the next Board of Trustees Meeting will be held on May 22, 2025 at 7:00 p.m. in Bulldog Board Room and asked for motion to adjourn the meeting.

MOTION: *Trustee Billy Todd McGraw made a motion to adjourn the meeting and second by Trustee Phil Judson. Meeting adjourned at 8:49 p.m.*

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustee